

San Luis, Batangas

ANNUAL

REPORT

2016



**Republic of the Philippines
Province of Batangas
MUNICIPALITY OF SAN LUIS**

OFFICE OF THE MAYOR

March 29, 2017

HON. ISMAEL "MIKE" SUEÑO
Secretary
Department of Interior and Local Government
Quezon City

Thru: The Provincial Local Government Operation Officer
DILG Provincial Office
Batangas City

S I R :

In compliance with DILG memorandum Circular No. 93-29 and Section 97 of R.A. 7160, otherwise known as the Local Government of 1991, I have the honor to submit the ANNUAL REPORT FOR THE CALENDAR YEAR 2016.

Please acknowledge receipt hereof.

Very truly yours,

SAMUEL NOEL B. OCAMPO
Municipal Mayor

c.c.

- The Provincial Governor
- DILG Provincial Office
- File



It is with honor to present our Municipality's Annual Report for the year ending December 31, 2016.

As the new Chief Executive of the town of San Luis, Batangas, I was able to gain the support and cooperation of the municipal employees, and the municipal and barangay officials as well as the assistance of other sectors of the society and other national agencies in attaining the moral, social and economic goals of uplifting the lives of our constituents.

Percentage of employment, especially the young working force of the community, continued to rise through the employment programs which we established as well as the job generating programs of the national agencies of the government.

Infrastructure projects like concreting of farm-to-market roads and bridges continue, so as to gratefully alleviate the sufferings of the people living in far-flung barangays as they transport their local produce to the market.

The municipal public market, which was erected, had unceasingly occupied by business-minded entrepreneurs. Additional income is set to be generated upon the establishment of night market. This enterprise keeps the economy growing and is patronized by local folks. The Local Water was also getting more applicants in terms of number of households being supplied with potable drinking water.

Livelihood assistance had been given to farmers and fisher folks to increase their income. Crop production improved as idle lands were planted with high-value crops and agricultural inputs were provided by the local government and other agencies. Fish catch gradually enhanced as Seasonal Closure of the Balayan Bay and strict enforcement of coastal law resulted to increase in fish population.

Trading post was established to centralize the marketing of produce of farmers and to encourage traders from other municipalities. The training center, on the other hand, was constructed for the conduct of lectures, seminars, and workshops by the LDRRMO.

Still, even with these accomplishments, the undersigned, with the help of the Almighty and the entire constituency will continually exert effort to undertake all that is rightful and necessary steps to move the municipality in its road to continuous growth and progress.

BUDGETARY THRUSTS

We envision a secured, self-sufficient, well-balanced and peaceful community with equal rights and success to the programs and services geared towards healthy, prosperous and cohesive townsfolk.

To uplift the quality of lives of the people, we are dedicated to encourage potential investors; to maintain peaceful, disaster-resilient and drug-free community; to establish transparent and accountable Local Government Unit; to ensure efficient, effective and economical governance; to provide essential assistance to farmers and fisher folks; to sustain clean environment; to promote health and wellness in the community; and to strengthen the rights and privileges of the constituents.

I. THE MUNICIPALITY OF SAN LUIS

A. Physical Characteristics

1) Geographical Location

San Luis is located 23 kilometers north-west of Batangas City. It is bounded in the North by the Municipalities of Taal and Sta. Teresita, by the Municipality of Alitagtag in the East, by the Municipality of Bauan in the South and South-East, and by the rich fishing ground Balayan Bay in the West. The town proper is 120 kilometers south of Manila with a travel time of three (3) hours.

2) Land Area

The Municipality of San Luis has a total land area of 3,939.06 hectares, including the 537.74 hectares believed to be taken by the Municipality of Bauan as a result of the 1979 cadastral survey undertaken by the latter.

3) Land Use

San Luis is still predominantly an agricultural municipality with 72% already cultivated. The following table shows land use distribution in the municipality:

LAND USE	LAND AREA (HAS.)	PERCENTAGE
Built-up Areas	233.9788	5.94
Agricultural	2,843.7585	72.19
Agro-Industrial	0.4850	.01
Mining and Quarrying	10.1878	.26
Open Grassland/Pasture Land	21.5995	.55
Swamps and Mashes	1.1289	.03
Others (Creek and Rivers)	290.1882	7.37
Disputed Area	537.74	13.65

4) Topography

San Luis is a hilly town, characterized by thick forest and numerous spring. Only the town proper and other three (3) barangays constitute the low land along the sea shore. The other twenty one (21) barangays are situated in the hills and mountains of San Luis. Barangay Boboy, Mahabang Parang and Locloc are the highest barangays located in the peak of the mountain its southern portion.

5) Soil

San Luis is a typical agricultural municipality. Almost seventy four percent (72%) of the total land area is devoted to agriculture due to its productive LOAM which is present in every part of the municipality. Existence of SANDY soil in the low land especially in the shoreline and and riverbanks abound.

6) Climate

The rainy season starts in May and ends in November. When December comes, the people experience a very cool dawn, but a hot noon causing an increase in the number of inhabitants inflicted with pneumonia. The summer season starts on the month of January up to the end of April.

7) Mineral Resources

An estimated reserves of 600 m³ of non-metallic resources (rocks/boulders) can be found in Balite, one of the barangay of this municipality.

8) Fishing Ground

Balayan Bay is the major fish source where tuna, roundscad, skip jack, mackerel, grouper and siganid are caught.

B. Demographic Characteristics

1. Population Size and Density

The Municipality's population totals 33,030 with a population density of 10.02%.

2. Education

There are twenty two (22) schools in the municipality. Eighteen (18) of them are government run and three (4) are privately owned.

3. Labor Force

The labor force totaled 13,899, 73% of which are employed and 27% are classified unemployed persons, 81% of 10,140 are engaged in non-agriculture and the remaining 19% are engaged in agriculture.

4. Infrastructure

ROADS - traversing the length and width of the municipality is a network of well-paved and unpaved roads measuring 186.906 kilometers long.

5. Industrial Support Services

A. Power – Electricity/power in the municipality is currently being sourced from the National Power Corporation distributed through electric cooperatives, the Batangas Electric Cooperative, Inc., I & II. Portion of Barangay Muzon is still served by Batelec II. The services of Batelec I are distributed in one (1) urban barangay and twenty four (24) rural barangays.

B. Communication – Available in the municipality are communication facilities such postal services, telegraph operated by Bureau of Telecommunications. Through the exerted effort initiated by the present administration, the residents of Barangay Dulangan and Poblacion is currently using their own personal landline telephone connected by Digitel, the very first telecommunication company permitted to operate within the franchise area of San Luis. Public-private offices, business establishment, schools, etc. are now availing the services of Digitel having each own telephone, aside from public telephone unit in their premises. Telephone is very useful through effective communication. It is the belief of the present administration, that's why all local department/offices in the Municipal Government had each own telephone, aside from public telephone installed at the front of the Municipal Building and cellular hand phone availed by some officials and employees through their own personal expense. There is also a fax machine which can only be seen in the Office of the Mayor that will be used for the fast and easy transmission of message to the receiver.

We have now three (3) cell sites in our Municipality, that is Smart, Globe and Sun Cellular respectively.

C. Water – The main sources of potable water in the municipality are coming from springs, shallow and deep wells. Almost all barangays are using waterworks system by developing the springs and deep wells into water system through the assistance of local, provincial and national government. Barangays Poblacion, Dulangan, Balite, part of San Isidro and Banoyo are supplied by San Luis Water District.

6) Health

**TEN LEADING CAUSES OF MORTALITY
2016**

Rate per 1000 population

CAUSES	NUMBER	RATE/1000 POPULATION
Pneumonia	69	2.08
Acute Myocardial Infarction	13	.39%
Chronic Renal Failure	6	.18%
Liver Cancer	5	.15%
Lung Cancer	5	.15%
Cardiovascular Arrest	4	.12%
Breast Cancer	4	.12%
Congestive Heart Failure	3	.09%
Colon Cancer	3	.09%
Asphyxia by Hanging	3	.09%

**TEN LEADING CAUSES OF MORBIDITY
2016**

CAUSES	NUMBER	RATE/1000 POPULATION
URI	5,355	162.12%
Hypertension	1,238	37.48%
Diabetes	866	26.21
Diarrhea	397	12.01%
Tonsilitis	392	11.86%
UTI	266	8.05%
Wound	265	8.02%
Arthritis	224	6.78%
Acute Gastroenteritis	145	4.38%
Skin Rashes	139	4.20%

TEN LEADING CAUSES OF INFANT DEATH 2016

No.
0

Rate
0

ORGANIZATION AND MANAGEMENT

THE MUNICIPAL MAYOR IN THE MUNICIPAL GOVERNMENT OF SAN LUIS

Under the direct supervision of the newly elected Municipal Mayor, the Municipal Government of San Luis is composed of **sixteen (16) offices** with **(105) plantilla positions for CY 2016**. Of this number, **ninety (99) are filled**, leaving a total of **fifteen (6) positions vacant**. Of the filled-up positions, **ninety (99) are holding permanent status, twelve (12) elective and one (1) Co- Terminus**.

PERSONNEL SUPPORT

Support for the personnel came in terms of finances such as the **Personnel Economic Relief Allowance (PERA)** in the amount of **P2,000**, **clothing allowance in the amount of P5, 000.00**, **cash gift of P5, 000.00**, **bonus (13th month pay)** and **one month salary for Performance Evaluation Incentive** .

DEVELOPMENT STRATEGIES

The Municipal Government believes that government employees should be provided with all the possible opportunities for them to grow professionally. This was manifested by the series of trainings/seminars, which are initiated for its employees, and those conducted by other agencies to which it made provisions for its employees to attend. For CY 2016, a total of twenty (20) trainings/seminars were conducted and/or attended by the municipal government officials and employees.

IMPLEMENTED MEASURES TOWARD OFFICE EFFECTIVENESS AND SERVICE EFFICIENCY.

In order to further improve the service operation of the municipal government, creation of additional positions and filling up of vacant positions were affected.

THE OFFICE OF THE MUNICIPAL MAYOR

The Office of the Mayor oversees sixteen (16) offices; each office complemented with its own staff and a department head.

OFFICE OF THE SECRETARY TO THE SANGGUNIANG BAYAN

The Office of the Secretary to the Sangguniang Bayan is tasked with recording the proceedings in all Sanggunian meetings, forwarding to the Mayor copies of ordinances enacted by the Sanggunian, furnishing to any interested party certified copies of records of public character, recording ordinances and resolutions adopted by the Sanggunian with their dates of passage and publication, and keeping all non-confidential records of the sanggunian open to the public during the usual business hours.

REPORT ON LOCAL LEGISLATION

The Budget for the year was appropriated for the general welfare of the Local Government Unit.

Laws and Ordinances were enacted in order to carry out projects and activities in order to intensify the delivery of the basic needs of the community to achieve betterment and upliftment.

Hereunder is a summary of **LEGISLATIVE MEASURES** enacted by the Sangguniang Bayan for the year:

MEASURES	2015	2016
Economic Measures	18	5
Social Development Measures	25	40
General Administrative Measures	100	55
	<hr/> 143	<hr/> 100

Number of sessions held by the Sangguniang Bayan for the year:

SESSIONS	2015	2016
Regular	41	33
Special	2	1

Vetoed Resolutions for the year:

2015	2016
0	0

NOTE:

All resolutions and ordinances enacted by the Sangguniang Bayan which were approved by the Municipal Mayor were forwarded to the Sangguniang Panlalawigan and other offices concerned.

OFFICE OF THE SANGGUNIANG BAYAN

The Office of the Sangguniang Bayan perform the functions of: 1) Approved ordinances and pass resolutions necessary for an efficient and effective municipal government; 2) Legislate those that will generate and maximize the use of resources and revenues for the development plans, programs, objectives and priorities of the municipality; 3) Grant franchises, enact ordinances authorizing the issuance of permits or license or enact ordinances levying taxes, fees and charges upon such purposes intended to promote the general welfare of the inhabitants; 4) Regulate activities relative to the use of land, buildings and structure within the municipality; and, 5) Approve ordinances which shall ensure the efficient and effective delivery of the basic services and facilities.

OFFICE OF THE MUNICIPAL TREASURER

The Office of the Municipal Treasurer has a complement of seven (7) employees. The office is tasked to openly manage the funds of the municipal treasury; make provisions for the inspection of private commercial and industrial establishments within the jurisdiction of the municipality in relation to the implementation of tax ordinances; maintain and update the tax information system of the municipality; advise the Municipal Mayor regarding the disposition of local government funds.

For CY 2016, the Office of the Municipal Treasurer accomplished the following:

- 1) Implemented the revenue operations pursuant to Local Government Code of 1991;
- 2) Sent informative materials and communication to taxpayers and business establishments;
- 3) Granted license to operate to:

BARANGAY	MTO CERT/PERMIT	BUS.PERMIT LICENSE	TRICYCLE PERMIT	AUV	FISHING PERMIT	BICYCLE PERMIT	MTOP
ALL BARANGAY	278						
ABIACAO		13	9				
BAGONG TUBIG		23	26				
BALAGTASIN		7	1				
BALITE		10	0				
BANOYO		19	13				
BOBOY		8	3				
BONLIO		15	11				
CALUMPANG EAST		17	4				
CALUMPANG WEST		20	4				
DULANGAN		36	23	1	7		
DURUNGAO		6	6				
LOCLOC		1	1				
LUYA		17	7				
M. PARANG		18	6				
MANGGAHAN		11	13				
MUZON		69	7				
POBLACION		104	12				
SAN ANTONIO		8	0				
SAN ISIDRO		17	15				
SAN JOSE		2	5				
SAN MARTIN		2	1				
STA MONICA		8	23				
TALIBA		12	21				
TALON		15	11				
TEJERO		7	11				
TUNGAL		3	6				
OUTSIDE THE MUN.					4		186
<i>TOTAL</i>	278	468	239	1	11	0	186

- 4) Sent demand letters of payment to delinquent taxpayers more particularly the livelihood program beneficiaries;
- 5) Attended conferences/meetings relative to tax collection methods;
- 6) Attended Municipal Treasurer's monthly meetings.

OFFICE OF THE MUNICIPAL ASSESSOR

The Office of the Municipal Assessor has a staff of three people who man the office and is charged with the proper execution of all laws and policies governing the appraisal and assessment; maintain a real property identification and accounting system; keeps records of data concerning property subject to assessment; keeps assessment rolls of real properties within the municipality; issues upon request certified copies of assessment records of real property and all other records relative to its assessment; prepares and submits report of all assessment to the Mayor and to the Sanggunian;

For CY 2016, the Office of the Municipal Assessor accomplished the following:

I. INTERNAL ADMINISTRATION	QUANTITY
1.1. Human Resource Management/Development	
a. Sent staff to seminar/conference/training program - Attended Municipal Assessor's Regular meeting	15
b. Acted on prepared correspondence	16
c. Procured the needed office supplies and materials	2
d. Prepared payrolls, vouchers, obligation request and purchase request of this office	38
1.2. Office Plans/Programs	
a. Prepared/submitted plans and Programs	1 set
b. Prepared/submitted budget proposal	1 set
1.3. Reporting System	
a. Submitted list of tax declarations and other documents to other property owners	

- New Tax Declarations Issued	323
- Transfer of Tax Declaration (Ownership)	179
- Certification issued to other property owners and Certified copies of tax declaration	1535
- Issued tax declaration to DAR as requested by said agency	0
b. Prepared/submitted monthly reports of assessment	12
c. Prepared/submitted quarterly report of assessment	4
II. FIELD OPERATIONS	
2.1. Assessed/Re-Assessed Real Property Units (Buildings)	50
2.2. Conducted correction/ocular inspection of real property units subject to re-assessment	15

Taxable Assessed Value as of December 31, 2015	Taxable Assessed Value as of December 31, 2016	Total Increased of Assessed Value
311,794,330	324,987,510	13,193,180
III. ASSESSMENT EXAMINATION		
3.1. Reviewed/Examined ARP/TD's and Field Sheets submitted by staff personnel	323	
3.2. Prepared FAAS and tax declaration for classification and recommended for approval of the Provincial Assessor	179	
IV. ASSESSMENT RECORDS MANAGEMENT		
4.1. Cancelled/Revised superseded tax Declaration	198	
4.2. Updated/Maintained assessment Records		
4.3. Maintained tax maps - Consolidation - Subdivision	25	
V. SPECIAL ACTIVITIES		

5.1. Have prepared three (3) copies of Assessment Roll	
1 – Office File	
1 – Municipal Treasurer	
1 - Provincial Assessor’s Office	
5.2 Prepared 1 copy of index card of 26 Barangay	
5.3 Prepared Notice of Assessment of Different Barangays	
5.4 Cleansing of FAAS of 26 barangays for General Revision	
5.5 Trained on Web-based Real Property Tax System with Computer Aided Mapping	

OFFICE OF THE MUNICIPAL ACCOUNTANT

The Office of the Municipal Accountant has a working force of five (people). This office is tasked with the following: 1) accounting and internal audit services of the municipality; (2) preparing and submitting financial statements of the Mayor; (3) certifying as to the availability of budgetary allotment to which expenditures and obligations may be properly charged; (4) preparing statements of cash advances, liquidations, salaries, allowances, reimbursements and remittances of the municipality; (5) maintaining individual ledgers for officials and employees of the municipality; (6) recording and posting in index cards details of purchased furniture, fixtures, and equipment and their disposal; and (7) maintaining and keeping records and reports of issued requests for obligations of the municipality.

For CY 2016, the Office of the Municipal Accountant accomplished the following:

- 1) Submitted the following accounting reports to the Provincial Auditor’s Office:
 - a) 39 Trial Balance on each of the General Fund, Special Education Fund and Trust Fund;
 - b) 36 Balance Sheets on each of the General Fund, Special Education and the Trust Fund;
 - c) 36 Statement of Income and Expenses on each of the General and Special Fund;

- d) 36 Statement of Cash Flows on each of the Special Education, General and Trust fund;
- e) 60 Bank Reconciliation Statement on each of the Special, General and Trust fund;
- 2) Processed 1,158 Disbursement Vouchers, 480 Payrolls, 2,650 Journal Entry Voucher of the General Fund, Special Education Fund;
- 3) Certified 55 Obligation of Allotment of the General and Special Education fund;
- 4) Prepared 47 Check Disbursement Journal on each of the General Fund, Special Education and Trust fund;
- 5) Prepared 29 Cash Disbursement Journal for the General Fund;
- 6) Prepared 30 Cash Receipts Journal on each of the General Fund;
- 7) Prepared the following Accounting journals and ledgers within a year;
 - a) 36 General Ledger on each of the General Fund, Special Education Fund and the Trust Fund;
 - b) 6,752 Abstract of RPT and General Collection;
 - c) 84 Statement of Remittances before the 15th day of the month;

INCOME	2012	2013	2014	2015	2016
Interest Income	P 108,627.57	P 57,936.28	P 64,258.50	P 99,710.16	-----
Real Property Tax	1,094,205.34	952,577.90	863,712.58	1,225,131.04	4,629,078.00
Taxes on Goods and Services	1,591,124.06	1,790,137.30	1,093,567.70	2,418,511.55	4,568,422.00
Other Taxes	1,897,252.45	1,935,394.75	1,802,990.36	987,036.88	-----
Other Specific Income	1,249,086.96	1,235,561.40	785,653.40	2,202,606.85	5,495,140.00
Other Income	45,056,067.00	50,179,732.00	58,582,773.70	65,786,221.82	71,117,472.00
TOTAL INCOME	50,996,363.38	56,151,339.63	63,192,956.24	72,712,218.30	85,810,112.00
ADD: GRANTS & AID					
TOTAL INCOME	50,996,363.38	56,151,339.63	63,192,956.24	72,719,218.30	85,810,112.00

<i>DEDUCT: EXPENDITURES UNDER CURRENT YEAR'S APPROPRIATION</i>					
Personal Services	29,416,717.64	33,908,632.64	31,824,668.69	34,535,227.22	38,735,176.00
Maint. & Other	13,367,814.95	11,831,804.99	16,019,042.79	13,151,973.59	18,636,344.00
Op. Expenses	10,360,000.00	13,574,214.90	6,174,150.18	641,901.53	14,238,854.00
Capital Outlay					
TOTAL EXPENDITURES	53,144,532.59	59,314,652.53	54,017,861.66	48,329,102.34	71,610,374.00

STATEMENT OF INCOME AND EXPENSES

INCOME:

Real Property Tax	4,629,078.00
Taxes on Goods and Services	4,568,422.00
Other Taxes	
Other Specific Income	71,117,472.00
Other Income	<u>5,495,140.00</u>

TOTAL INCOME **P 85,810,112.00**

LESS:

EXPENSES:

Personal Services	P 38,735,176.00
Maintenance and Other Op. Expenses	18,636,344.00
Capital Outlays	<u>14,238,854.00</u>

TOTAL EXPENSES **P 71,610,374.00**

NET INCOME **P 14,199,738.00**

OFFICE OF THE MUNICIPAL PLANNING AND DEVELOPMENT COORDINATOR

The Office of the Municipal Planning and Development Coordinator (OMPDC) has a working force of four (4) persons. The OMPDC is task with the following:

1. Formulation of an integrated economic, physical and other development plans and policies for the consideration of the Municipal Development Council;
2. Conduct of continuing studies, researches and other training programs necessary to evolve plans and programs for implementation;
3. Monitoring and evaluation of the implementation of different development programs, projects and activities in the municipality in accordance with the approved development plans;
4. Preparation of comprehensive plans & other development planning documents for the consideration of the Municipal Development Council;
5. Analysis of income and expenditure patterns and formulation and recommendation of fiscal plans and policies;
6. Promotion of people participation in development planning within the municipality; and
7. Supervision and control over the secretariat of the Municipal Development Council and Municipal Bids and Awards Committee (MBAC)

For CY 2016, the OMPDC accomplished the following:

1. Prepared the Municipal Annual Investment Program, Municipal Development Plan For CY 2017 (under 20% DF), Budget Proposal of the OMPDC for CY 2017 and Work Programs of the activities/programs to develop administrative Capabilities of local officials,
2. Conducted Socio-Economic and ocular survey and updated Municipal Socio-Economic Profile.
3. Participated in monitoring and evaluation of projects implemented in the municipality.
4. Provided technical assistance in the preparation of the barangay development Plan and implementation of the same.
5. Implemented the Community Based Monitoring System (CBMS) Program

6. Performed duties and functions of Zoning Administrator (Implementation of Zoning Ordinance/Land Use Plan – issued Zoning Certification & Locational Clearance)
7. Coordinated with the different agencies relative to development planning, evaluation and monitoring of programs, projects and activities of the municipality
8. Performed secretariat work of the Municipal Development Council and MBAC

Number of Projects Bided

Date Bided	No. of Projects	Amount
February 22, 2016	2	P 5,267,314.00
June 16, 2016	2	595,616.00
June 29, 2016	1	996,145.25
July 5, 2016	2	188,115.00
August 30, 2016	9	3,173,312.00
September 8, 2016	1	822,444.00
September 26, 2016	2	647,900.00
October 6, 2016	2	3,101,590.00
October 26, 2016	2	997,800.00
November 8, 2016	4	735,225.00
November 18, 2016	5	3,258,826.00
November 29, 2016	10	6,519,062.00
November 19, 2016	8	1,995,286.00
TOTAL	50	P 28,298,635.25

9. Performed duties and functions as Vice Chairman and member of different committees organized in the municipality
10. Analyzed and reviewed income & expenditures of the municipality
11. Attended/conducted meetings/trainings workshops and seminars
12. Prepared and submitted/uploaded to the DILG Web Portal re: LGPMS
13. Prepared Work Program under the 20% Devt. Fund
14. Prepared and submitted Project Proposal re: BUB Projects
15. Assisted the barangay in the conduct of Public Bidding
16. Managed the Community E-Center

17. Provided assistance in the preparation/consolidation of ELA & CAPDEV
18. Provided assistance in encoding/extracting of data in the preparation of PFMAT & PFMIP
19. Acted on requests/correspondence received
20. Monitored/supervised the MPDO personnel.

OFFICE OF THE MUNICIPAL ADMINISTRATOR

The Office of the Municipal Administrator has only one (1) staff personnel; one Human Resource Management Assistant. The Personnel Officer helps in the performance of some of the personnel functions such as the following: 1) to assist the Mayor in coordinating the work of all the officials of the municipality; 2) to maintain a personnel program which promotes career developments; 3) to deliver administrative support services related to situations during and in the aftermath of man-made and natural disasters & calamities; and 4) to recommend to the Sanggunian and advise the Mayor on all matters relative to the management of the municipality;

The Office of the Municipal Administrator conducted activities for CY 2016, such as the following:

1) Civil-Service Related Activities

1.1 Prepared and Processed

- 1.11 Appointment papers for ninety (99) permanent status.
- 1.12 Prepared papers for fifteen (30) for Job Order

1.2. Performed

- 1.21 Liaison work with the Civil Service Commission on all matters pertaining to personnel which necessitated official trips to Batangas.
- 1.22. Liaison with the Office of the Deputy Ombudsman in connection with the filing/submission of Statement of Assets and Liabilities of all officials and employees including barangay of this municipality.
- 1.23. Keep and update earned leave, service records and other personnel records of every officials and employees.
- 1.24 Issued certification of leave credits to government personnel.

1.25 Issued service records of government personnel.

1.26 Prepared Notice of Salary Adjustment/Increment of government personnel

2) Other Activities

Submitted Monthly Personnel Reports on Accession and Separation to the Civil Service Commission Field Office.

OFFICE OF THE MUNICIPAL AGRICULTURIST

The Office of the Municipal Agriculturist has four staff personnel. Its tasks include: 1) the formulation of measures which will ensure the delivery of basic services and provisions of adequate facilities relative to agricultural services; 2) the development of plans and strategies on agricultural programs and projects and implement the same, subject to the approval of the Mayor; 3) the assistance to agricultural and aqua-cultural workers in the performance of all tasks relative to agriculture and aqua-culture; 4) the delivery of basic agricultural services, particularly those needed for the survival of inhabitants during and in the aftermath of man-made and natural disasters; and 5) give advisories to the Mayor and the Sanggunian on matters related to agriculture and aqua-culture.

The Office accomplished the following for CY 2016:

- 1) 2,500 technical assistance rendered relative to agricultural services;
- 2) 25 trainings/classes conducted on agricultural technology with 4000 participants;
- 3) 20 trainings/classes on agricultural/aquacultural production with 140 participants; Reforestation/rehabilitation of coastal water; 150 fisherfolks, bantay dagat 14
- 4) Reforestation/rehabilitation of coastal water; 2 has area planted to mangroves, 10000 seedlings planted
- 5) 40 symposium/classes conducted on crops;
- 6) Prevented/controlled animal disease by way of vaccinating 1381 dogs/cats;

- 7) Enforced IEC regarding pesticide handling 300 and 150 farmers benefited;
- 8) Assisted in Organizations, 10 Farmers and 300 members, 2 4-H Clubs and 25 Members; 2 fisher folks and 40 members
- 9) Conducted dialogue/conferences/meetings/symposium with 40 stakeholders and 40 IEC thru far home visits demonstration meetings/conference; solid waste management 1000 and Rabies Control 1800
- 10) Promoted of improved production technology on Rice in 1.75 hectares with 6 Farmers, Vegetables in 123.85 hectares with 100 farmers, 1,000 Seedlings Distribution with 350 farmers, 15.85 hectares on Fruit trees with 500 farmers and 4000 seedling distribution.
- 11) Requested resolution to the Sanggunian 10 resolutions

OFFICE OF THE MUNICIPAL BUDGET

The Office of the Municipal Budget is charged with the tasks of: preparing an executive budget based on the consolidated budget proposals of different department heads which has been reviewed as to consistency with the municipal development plan and municipal investment program; preparing supplemental budgets as need arises; ensuring that the obligations do not exceed appropriations; assisting the Sanggunian in the review of the budgets component of barangays; and, submitting periodic budgetary reports to the Department of Budget and Management.

For CY 2016, the Office of the Municipal Budget accomplished the following:

- 1) Consolidated one (1) budget proposal of all Department Heads for Fiscal Year 2016;
- 2) Conducted two (2) budget hearings on the Executive Budget for Fiscal Year 2016;
- 3) Attended two (2) budget hearings called by the concerned committee of the Sangguniang Bayan;
- 4) Reviewed twenty one (21) sets Work and Financial Plan and Request of Allotments CY 2016;
- 5) Reviewed Work and Financial Plan and ARO for 2016 SEF (9) sets
- 6) Prepared Three (3) Supplemental Budget for CY 2016 and one (1) Annual Budget 2015;
- 7) Obligated One Thousand Two hundred ninety (1290) of Obligation Request (OR) and Twenty four (24) Obligation Request for Special Education Fund (SEF);
- 8) Assisted the Sanggunian in the review of twenty six (26) Barangay Annual Budget and twenty-six (26) Barangay Supplemental Budgets.
- 9) Submitted one (1) Budgetary Report to the Department of Budget and Management.

OFFICE OF THE MUNICIPAL CIVIL REGISTRAR

The Office of the Municipal Civil Registrar performs the tasks of: 1) Takes charge of the Office of the Civil Registry; 2) File registrable documents/certificates presented to them for entry; 3) Compile the same monthly, prepare, and send any information required to them by the Civil Registrar general; 4) Issued certified transcripts or copies of any certificates or documents registered during the year; 6) Send to the Civil Registrar General during the first ten days of each month, a copy of entries made during the preceding month, for filing; 7) Administer oaths, free of charge for civil register purposes; 8) Accept all registrable documents and judicial decrees/orders affecting the civil status of persons in the appropriate civil registry books; 9) Receive application for the issuance of Marriage License and after determining the requirements and supporting certificates and publications thereof for the prescribed period have been complied with; 10) Issued the license after payment of the required fee; 11) Coordinate with the Office of the Civil Registrar General (National Statistics Office) in conducting educational campaigns for vital registration; 12) File, keep and preserve civil registry records as per archival system mandated by the Local Government Code; 13) Submit status report on the condition of civil registry documents filed in the Civil Registry Office whenever there are changes of the previous status of files; and 14) Reconstruct destroyed civil registry records upon compliance with the requirements following the procedures established by the Office of the Civil Registrar General.

For CY 2016, the office of the Municipal Civil Registrar accomplished the following:

- 1) Registered a total of Two hundred eighty three (283) Live Births;
2. Registered a total of One Hundred Sixty Two (162) Deaths;
- 3) Registered a total of One Hundred seventy four (174) Marriages;
- 4) Issued a total of One Thousand six hundred fifty one (1651) Birth Certificates;
- 5) Issued a total of One Hundred Sixty (160) Death Certificates;
- 6) Issued a total of Two Hundred Eighty one (281) Marriage Certificates;
- 7) Received zero (0) Court Orders;
- 8) Received four (4) Petition for R.A. 9255;
- 9) Received Two (2) Approved Petition for change of Name/Approved Petition for R.A. 9048;
- 10) Received Four (4) R.A. 9255;

- 11) Received Six (6) R.A. 9858;
- 12) Encoded at the computer Thirty three years (33) of Births;
- 13) Encoded at the computer Thirty Three Years (33) (1974-2008) of Marriage;
- 14) Received Three (3) Petition for CCE/10172 90480 2016
- 15) Attended Five (5) Municipal Civil Registrar's MCR) Meetings.

OFFICE OF THE MUNICIPAL ENGINEER

The office of the Municipal Engineer is tasked to: Takes charge all surveying & engineering works of the municipality and perform such other services in connection with public improvements, or any work entered upon or projected by the municipality; Carry the duties of a Building official pursuant to the provisions of Section 203 of the NBC (PD 1096); Inspect and supervise the construction, erection, enlargement, alteration, repair, moving, improvement, removing, converting, demolition, equip, use, occupy or maintain any building or structure or cause the same to be done contrary to or in violation of any provision of the existing codes, laws or ordinances; and, Exercise such other powers and perform such other duties and functions as may be prescribed by law or ordinance

For CY 2016, The Office of the Municipal Engineer accomplished the following:

No. of Program/Project Proposed & Inspected	No. of Project	Total Cost	Remarks
Municipal program for bidding	42	22,485,576.00	20 projects completed
Municipal program for Admin	17	692,586.00	17 projects completed
Municipal program for Funding	3	4,000,000.00	
School Board	5	130,785.00	
Barangay program for bidding	38	6,394,471.00	25 projects completed
Barangay program by admin	138		
Barangay program for	47	For funding	

funding			
Tricycle permit <ul style="list-style-type: none"> • Municipal permit • Special permit 			348 tricycles inspected 189 tricycles inspected
Jeepney permit			
Building/occupancy permit issued <ul style="list-style-type: none"> • Building permit • Occupancy permit • Temporary service connection 	19 147 3	133,552.45	

OFFICE OF THE MUNICIPAL GENERAL SERVICES

The Office of the Municipal General Services performs the following tasks: 1) Develop plans and strategies related to general services and implement the; 2) Accounts for all properties, real or personal, owned by the province and granted to it in the form of donation, reparation, assistance and counterpart of joint projects; 3) Maintains and supervises, janitorial, security, landscaping and other related services in all public buildings and other real property of the municipality; 4) performs archival and record management with respect to records of offices and departments of municipality; 5) Performs all other functions pertaining to supply and property management; and, 6) enforces policies on records creation, maintenance and disposal.

This office is also tasked with providing support and technical assistance in the procurement, care, utilization, custody and disposal of supplies, equipment, property, records management and other general services.

For CY 2016, the office accomplished the following:

- 1) Canvassed Twenty Eight (28) P.Os for office supplies, (50) P.Os office equipment, (18) P.Os construction materials for the use of various offices in the municipality.
- 2) Purchased Twenty Eight (28) P.Os office supplies and (50) P.Os office equipments, (18) P.Os construction materials for the use various offices;
- 3) Takes charged Ninety five (95) on the repair and maintenance of all government vehicles;

- 4) Takes charged One hundred sixty two (162) on the inspection of supplies, materials, equipments and also the repair and maintenance of government vehicles and facilities owned by the municipality as to whether it is jibe with the quantity, quality, description of object, nature of work/activity as prescribed in the Purchase Order and Purchase Request.
- 5) Issued Forty nine (49) Memorandum Receipt for newly-acquired equips and other semi-expendable and non-expendable equipment;
- 6) Caused the registration and re-registration with the LTO of nine (9) vehicles as well as the vehicle insurance with the GSIS of all the vehicles owned by the municipality.
- 7) Takes charged on the preparation and issuance of official trip, One Thousand eight hundred seventy three (1873) trip tickets of all municipal employees who went on official travel.
- 8) Takes charged on the repair and maintenance of Twenty seven (27) different office equipments like computer units, aircon, typewriter and other equipment of various offices who has defect and trouble.
- 9) Takes charged on the repair and maintenance of forty (40) different government facilities;
- 10) In-charged on the collection of garbage with Six (6) barangays who availed the services of dump truck and garbage compactor.
- 11) Assigned to seven (7) Utility Workers the office/s and or public places they have to clean;
- 12) Performed other functions as may be assigned by the Municipal Mayor from time to time such as:
 - a) Consolidate and submit to the Office of the Ombudsman the Statement of Assets & Liabilities for CY 2015 of public officials & employees, this municipality;
 - b) Issued service records of Ninety one (94) government personnel;
 - c) Compute & update leave cards of Ninety four (94) government personnel;
 - d) Prepared notice of salary adjustment/step increment of Eighteen (18) government personnel;
 - e) Compute leave monetization of Eight (8) government personnel;
 - f) Confirmed the loans from GSIS of Sixty five (65) government personnel.
 - g) Being the chairman of the MBAC, performed the following functions;

- i. Advertise and/or post Thirteen (13) invitation to bid;
- ii. Evaluate and determine the eligibility requirements of prospective bidders
- iii. Issue certificate of registration to Fifteen (15) qualified contractors
- iv. Conduct bidding of Thirteen (13) Municipal Projects for implementation

OFFICE OF THE MUNICIPAL SOCIAL WELFARE AND DEVELOPMENT

The Office of the Municipal Social Welfare and Development has two (2) employees. The Office is tasked with: 1) Assist the socially disadvantaged communities and families to develop their capability in defining needs and formulating solutions to bring about desired social changes; 2) Care and protect the abandoned, neglected, abused or exploited children and youth, delinquents, offenders, the disturb, street children, victims of prostitution and others to ensure their social adjustment and total growth and development; 3) Prevent/eradicate the exploitation of woman in any form such as but not limited to involuntary prostitution, illegal recruitment, as well as promotion of skills for employment and self-actualization; 4) Promote disability prevention and rehabilitation and equalization of opportunities for physically, mentally and socially disabled persons and elderly in order to enhance their capability to attain a more meaningful, productive and satisfying way of life and ultimately become self-reliant and contributing members of society; and, 5) Provide relief, restoration and rehabilitation service to victims of natural calamities and social disorganization, as well as prepare people and the community to cope with disasters and to prevent loss of lives and properties.

For CY 2016, the Office of the Municipal Social Welfare and Development accomplished the following:

PROGRAMS/SERVICES	TARGET	ACCOMPLISH- MENT	%	REMARKS
I.Children (0-7) years old)				
A. Day Care Children	250	465	186%	accomplished
B. Supplemental Feeding	250	465	186%	accomplished
C. Assistance to Child Abuse Victims (Filed in Court)	1	1	100%	accomplished

II. Youth (14-18 years old)				
A.Diversion Program for CICL	1	1	100%	accomplished
III. Women				
A. Counseling women in Difficult circumstances (Filed in Court)	1	3	300%	accomplished
IV. Senior Citizen (60 years Old above)				
A. Issuance of ID	800	2800	350%	accomplished
B. Social Pension	150	424	282%	accomplished
V. Persons with Disabilities				
A. Issuance of ID	10	20	200%	accomplished
VI. Family and Community				
A.Pre-Marriage Counseling	30	54	180%	accomplished
B. Issuance of ID for Solo Parent	3	10	333%	accomplished
C. Aid for Individual in Crisis Situation	500	700	140%	accomplished
VII. Referral				
A.PCSO	50	100	200%	accomplished
B. Office of the Vice President	10	40	400%	accomplished
C. Batangas Provincial Hospital	50	100	200%	accomplished
D. National Kidney Institute	5	12	240%	accomplished
E. DSWD IV-A	10	70	700%	accomplished

OFFICE OF THE MUNICIPAL HEALTH

The Municipal Health Office is tasked with the formulation and implementation of policies, plans, programs and projects that will promote the health of the people in the local government unit concerned; formulating measures for the consideration of the Sanggunian and provide technical assistance and support to the Mayor in carrying out activities to ensure the delivery of basic services and provision of adequate facilities relative to health services; develop plans and strategies and upon approval thereof by the mayor, implement the same, particularly those which have to do with health programs and projects which the mayor is empowered to implement and which the Sanggunian is empowered to provide; execution and enforcement of all laws, ordinances and regulations related to public health; direct the sanitary inspection of all business establishments and see to it that it is in accordance with Sanitation Code; Conduct health information campaigns and render health intelligence services; be in frontline of health services delivery, particularly during and in the aftermath of man-made and natural disasters and calamities. To perform these functions are eleven (10) health personnel assigned in One (1) Rural Health Unit in Poblacion.

For CY 2016, the Office of the Municipal Health accomplished the following:

DEMOGRAPHIC INFORMATION

Total Population	33,030
Number of Barangays	26
Number of BHS's	26
Number of Households (HH)	6710
Doctors	1
Nurses	4
Nutritionists	0
Medical Technologists	2
Dental Aides	0
Non Technical	2
Dentists	1
Midwives	6
Sanitary Inspectors	2
Active BHW's	210
Trained Birth Attendants	0
Untrained Birth Attendants	0

CHILD CARE**A.IMCI**

Eligible Population

32,671

	Male	Female	Total	%
BCG	490	431	921	103%
PENTA 1	532	456	988	111%
PENTA 2	553	459	1,012	113%
PENTA 3	683	558	1,241	139%
OPV 1	516	446	962	108%
OPV 2	537	446	883	99%
OPV 3	597	496	1,033	116%
Hepa B1 given w/in 24 hours	490	423	913	102%
Hepa B1 given more than 24 hours	0	0	0	0
MCV 1 (AMV)	523	456	979	110%
MCV 2 (MMR)	488	434	922	103%
ROTA 1	26	15	41	
ROTA 2	26	15	41	
PCV 1				
PCV 2				
PCV 3				
IPV	318	290	608	68%
Measles	523	456	979	110%

Livebirths:

FIC	523	456	979	110%
CIC				
CPAB	490	423	913	102%

A. IMCI**a. Management of Diarrhea**

	Male	Female	Total	%
0-59 MONTHS OLD WITH DIARRHEA CASES	211	205	416	
RECEIVED ORS	211	205	416	
RECEIVED ORT/ORS AND ZINC				

b. Infant with Low Birth Weight and Pneumonia

	Male	Female	Total	%
INFANTS 2-5 MONTHS OLD LBW SEEN	0	0	0	
RECEIVED IRON (FULL DOSE)	0	0	0	
INFANTRTS (0-59 MONTHS WITH PNEUMONIA				

SEEN	85	81	166	
NO. WITH COMPLETED TX	85	81	166	

c. Management of sick children

	Male	Female	Total	%
Age 6-11 months				
Seen	296	284	580	
Given Vitamin A	0	0	0	
Age 12-59 months				
Seen	669	607	1,276	
Given Vitamin A	0	0	0	

d. Anemic Infants and Children

	Male	Female	Total	%
Infants 6-11 months				
Seen	0	0	0	
Received full dose of Iron	0	0	0	
Children 12-59 months				
Seen	0	0	0	
Received full dose of Iron	0	0	0	

Nutrition

C.1 Iron Supplementation

	Elig. Population	Male	Female	Total	%
Infants 6-11 months		0	0	0	
Children 12-59 months		0	0	0	

C.2 Vitamin A Supplementation

	Elig. Population	Male	Female	Total	%
Infants 6-11 months	446	248	217	465	104%
Children 12-59 months	3,567	1,778	1,684	3,462	97%

C.3 MNP and Deworming

	Elig. Population	Male	Female	Total	%
6-11 months old received MNP		0	0	0	

12-23 months old received MNP		0	0	0	
12-59 months old given Deworming tablet/syrup	4,459	2,229	2,227	4,456	99.9%

C.4 Exclusive Breastfeeding

	<i>Elig. Population</i>	<i>Male</i>	<i>Female</i>	<i>Total</i>	<i>%</i>
<i>Seen</i>		451	397		
<i>Exclusive BF until 6mos.</i>		451	397	848	
<i>Received solid food</i>					

D. Newborn Screening

Indicators	Elig. Population	Male	Female	Total	%
Newborn refer for Screening		490	423	913	
Newborn Screened		10	5	15	1.65%
(+) Cases Found		0	0	0	

Maternal Care

A. Prenatal Care

Indicators	No.	%
Pregnant Women with 4 or more visits	908	102%
Pregnant Women given 2 doses of TT	329	37%
Pregnant Women given TT plus	407	46%
Pregnant Women given complete Iron with FA	838	94%
Pregnant Women given Vitamin A Supplement	0	0

B. Post Partum Care

Indicators	No.	%
PP Women with at least 2PPV	912	102%
PP Women with complete Iron	898	101%
10-49 years old womwn given iron supplement	696	78%
PP Women given Vitamin A	0	0
PP Women initiated Breastfeeding	907	102%

C. STI SURVEILLANCE

Indicators	No.	%
No. of Pregnant Women Seen	0	0
No. of Pregnant Women Tested for Syphilis	0	0
No. of Pregnant Women (+) for Syphilis	0	0
No. of Pregnant Women (+) for Syphilis given Penicillin	0	0

DENTAL CARE

	Elig Population	Male	Female	Total	%
Orally Fit Child (12-71 mos.)	4,459	181	217	398	0.089 %
Given BOHC (12-71 mos.)	4,459	1,832	2,037	3,869	86%
Adolescent and Youth	9,909	4,074	4,171	8,245	83%
Pregnant Women with BOHC	898		719	719	80%
Older Persons (60yrs and above)	2,279	920	1,010	1,930	84%

TB

	Male	Female	Total
TB Symptomatics underwent DSSM	89	82	171
Smear (+) Discovered and Identified	15	6	21
Smear (+) Cases Initiated Treatment and Registered	16	7	23
New Smear (+) case Cured	11	5	16
Smear (+) Retreatment Cases Cured	4	0	4
Relapsed	4	5	9
Treatment Failure	0	0	0
Return After Default	0	0	0
Other type of TB	1	0	1
TB cases (all forms) Initiate Treatment	54	32	86

ENVIRONMENTAL HEALTH

HHs	HH with Access to Improved or Safe Water Supply				
	Level I	Level II	Level III	Total	%
6,710	12		28	40	150%

HH	HH with Sanitary Toilet Facilities		HH with Satisfactory Disposal of Solid wastes		HH with complete Basic Sanitation Facilities	
	No.	%	No.	%	No.	%
6,710	6,223	93%	6,394	95%	6,450	96%

MORTALITY

	Male	Female	Total	Rate
Deaths	80	45	128	3.78%
Infant Deaths	0	0	0	0
Maternal Deaths	0	0	0	0
Deaths due to neonatal tetanus	0	0	0	0
Perinatal Deaths	0	0	0	0
Deaths among child >5 years old	1	0	1	0.03%

NATALITY

	Male	Female	Total	%
Livebirths	490	423	913	102%
LB with Weights 2500 grams & greater	490	423	913	102%
LB with Weights < 2500 grams	0	0	0	0
Livebirths with unknown weight	0	0	0	0
LB Delivered by MD	332	284	616	67%
LB Delivered by Nurse	0	0	0	0
LB Delivered by Midwives	158	139	297	33%
LB Delivered by Hilot/ TBA				
LB Delivered by others				
SBA				

	Institutional (Hospital, RHU, BHS, Lying-in)		Non-Institutional (Home and Other Places)	
	Total	%	Total	%
Normal Deliveries	755	83%		
Other type of Deliveries	157	17%		
Total: Facility-Based Deliveries(FBD)	912			

FAMILY PLANNING

Methods:	Current Users (Beginning)		New Acceptors		Other Acceptors		Drop-Out		Current Users (End)
	No.	%	No.	%	No.	%	No.	%	
BTL	283		4				1		286
Vasectomy	0		0				0		0
Pills	399		13				7		405
IUD	23		1				0		24
Injectables	137		15				2		150
NFP-CM	0		0				0		0
NFP-BBT	0		0				0		0
NFP-STM	0		0				0		0
NFP-SDM	0		0				0		0
NFP-LAM	391		271				278		394
Condom			0						
Male	71		1				0		72
Female	0		0				0		0
Implant	0		0				0		0
TOTAL	1,304		305				288		1,321

CPR

Elig. Population	Current End Users/Quarter	%
	1,321	32.45%

Voluntary Blood Services Program

Total Blood Collected

Target	Collected	%
330	169	51.21%

TOP TEN LEADING CAUSE OF MORTALITY

ICD 10 CODE	DISEASE	NO.	RATE
	1.Pneumonia	69	2.08%
	2.Acute Myocardial Infarction	13	0.39
	3.Chronic Renal Failure	6	0.18%
	4.Liver Cancer	5	0.15%
	5.Lung Cancer	5	0.15%
	6.Cardiovascular Arrest	4	0.12%
	7.Breast Cancer	4	0.12%
	8.Congestive Heart Failure	3	0.09%
	9.Colon Cancer	3	0.09%
	10.Asphyxia by Hanging	3	0.09%

TOP TEN LEADING CAUSE OF MORBIDITY

ICD 10 CODE	DISEASE	NO.	RATE
	1.URI	5,355	162.12%
	2.Hypertension	1,238	37.48%
	3.Diabetes	866	26.21%
	4.Diarrhea	397	12.01%
	5.Tonsilitis	392	11.86%
	6.UTI	266	8.05%
	7.Wound	265	8.02%
	8.Arthritis	224	6.78%
	9.Acute Gastroenteritis	145	4.38%
	10.Skin Rashes	139	4.20%

MUNICIPAL TRIAL COURT:

**COMPARATIVE STATEMENT OF CASES ADDED AND RESOLVED FOR
CALENDAR 20114-2015**

	2015	2016	INCREASE/ DECREASE
Number of Cases pending as of January 1	16	16	
Number of Cases filed for the period January to December 31	18	16	(2)
Number of Cases Disposed from January to December 31	18	18	
Number of Cases pending end of December 31	16	14	(2)

Annual Program of Work

1. Conduct court hearing
2. Issue Court Clearances and certifications
3. Provide legal advises and assistance to the law enforcer and civilian citizens
4. Attend seminars and conferences
5. Administer wedding ceremony

POST OFFICE:

<i>Total Stamps Sales</i>	<i>25,000.00</i>
<i>Total Postal ID Issued</i>	<i>30,000.00</i>
<i>Total Money Order Issued</i>	<i>P8,000.00</i>

Volume of Mails Received and Dispatched

More or less 1,200 in every route of mailing public.

More or less 3,200 in every receiving from different part of the country

PHILIPPINE NATIONAL POLICE

A. OPERATION AGAINST ILLEGAL DRUGS (RA 9165)

Nr of Positive operation conducted	Nr of persons Arrested		Nr of cases Filed in court
	Search warrant	Buy bust	
15	5	10	15

B. OPERATION AGAINST ILLEGAL POSSESSION OF FIREARMS (RA 10591)

Nr of person arrested	Nr of FA's Confiscated/ Recovered		Nr of cases Filed in court
	HP	LP	
4	0	2	2

C. OPERATION AGAINST ILLEGAL GAMBLING

Number of Operation conducted	Number of Persons Arrested	Type of Illegal Gambling
1	1	Color Game

D. OTHER CRIMES

Case	No. of Persons Arrested
Unjust Vexation	1
Direct assault	3
Threat/coercion	1
Violation of RA 7610	1
Serious Physical Injuries	1
Slight physical injuries	3
Assault/resistance to authority	1

E. OPERATION AGAINST WANTED PERSON

Number of Operation Conducted	Number of Person/s arrested
7	7

III. FINANCIAL STATEMENTS

The salient features of the finances of the Municipal Government are presented hereunder:

A. The total revenue collection as of December 30, 2016 amounted to P 85,810,112.00 compared to 2015's collection, which totaled P 72,719,218.30 and increase of 1.8% was posted.

B. The top five sources of income are:

SOURCE	AMOUNT	% TOTAL
Real Property Tax	P 4,629,078.00	5.30%
Other Taxes	P 4,568,422.00	5.30%
Other Specific Income	P 71,117,472.00	83%
Other Income	P 5,495,140.00	6.40%
TOTAL	P 85,810,112.00	100%

REPORT OF REAL PROPERTY TAX COLLECTION AND OTHER LOCAL REVENUES FOR JANUARY TO DECEMBER 2016

I. Real Property Tax

	BASIC	SEF	TOTAL
A) Current Year	P 1,746,636.43	P 1,746,646.43	P 3,493,272.56
B) Preceding Year	476,868.45	476,868.45	953,736.90
C) Penalty	256,971.55	256,971.55	513,943.10
TOTAL	P 2,480,476.43	P 2,480,476.43	P 4,960,952.86

II. Local Taxes	P 3,606,040.08
III. Non-Tax Revenue	P 68,278,540.85
IV. Target for the Year	P 70,100,951.00
V. Actual Collections	P 76,845,533.79
VI. Actual Collection Over Target	P (6,744,582.79)

COMPARATIVE FINANCIAL STATEMENTS

	2015	2016	DECREASE/INCREASE
INCOME:			
Real Property Tax	863,712.58	4,629,078.00	3,765,365.42
Taxes on Goods and Services	1,093,567.70	4,568,422.00	3,474,854.30
Other Taxes	1,802,990.36	5,495,140.00	3,692,149.64
Other Specific Income	785,653.40	71,117,472.00	71,038,918.86
TOTAL INCOME:	63,192,956.24	85,810,112.00	22,617,155.76
Less: Expenditures			
Personal Services	31,824,668.69	38,735,176.00	6,910,507.31
Maintenance and Other Operating Expenses	16,019,042.79	18,636,344.00	2,617,301.21
Capital Outlays	6,174,150.18	14,238,854.00	8,064,703.82
TOTAL	54,017,861.66	71,610,374.00	17,592,512.34
EXCESS/DEFICIT OF INCOME OVER EXPENDITURES	9,175,094.58	14,199,738.00	5,024,643.42

IV. PLANS, PROGRAMS FOR 2017

I. A. PLANS, PROGRAMS FOR 2017

(Under 20% Development Fund)

I. SOCIAL DEVELOPMENT

A. Street Lights	
1. Installation of Additional Street Lights at Brgy. DURUNGAO	P 250,000.00

B. Waterworks System	
1. Improvement of waterworks system at Brgy. ABIACAO	250,000.00
2. Repair/Maintenance of Waterworks system at Brgy. BANOYO	250,000.00
3. Improvement of waterworks system at Brgy. BONLIW	250,000.00
4. Improvement of waterworks system at Brgy. LOCLOC	250,000.00
5. Improvement of waterworks system at Brgy. SAN ISIDRO	250,000.00
6. Installation of water tank at Brgy. STA. MONICA	250,000.00
7. Construction/Rehabilitation of waterworks system, SAN LUIS	2,000,000.00
C. Evacuation Center	
1. Improvement Evacuation Center at Brgy. CALUMPANG WEST	P 250,000.00
2. Improvement of covered court (Evac. Center), SAN JOSE	P 200,000.00
3. Rehabilitation Evacuation Center at Brgy. SAN MARTIN	P 250,000.00
4. Improvement of Evacuation Center at Brgy. TALON	P 250,000.00
5. Completion/Improvement of Evacuation Center at Brgy. TUNGAL	P 250,000.00
II. ECONOMIC DEVELOPMENT SERVICES	
A. ROADS	
1. Riprapping of road at Brgy. BALITE	P 250,000.00
2. Concreting of road at Brgy. BOBOY	P 250,000.00
3. Concreting of road at Brgy. DULANGAN	P 250,000.00
4. Riprapping/Rehabilitation of Brgy. LUYA	P 250,000.00
5. Riprapping/Rehabilitation of road Brgy M. PARANG	P 250,000.00
6. Construction of Pathway at Brgy. MANGGAHAN	P 250,000.00
7. Riprapping of road at Brgy. SAN ANTONIO	P 250,000.00
8. Construction of Steel barrier at Brgy. TALIBA	P 250,000.00
9. Riprapping of road at Brgy. TEJERO	P 250,000.00
10. Construction of pathway at Brgy. BAGONG TUBIG	P 250,000.00
B. AGRICULTURAL DEVELOPMENT PROGRAM	
1. Purchase of one (1) unit Vermi Compost Separator	P 200,000.00
III. ENVIRONMENTAL DEVELOPMENT	
A. Drainage Canal/Dike/Sea Wall	
1. Rehabilitation of canal at Brgy. BALAGTASIN	P 250,000.00
2. Construction of covered canal at Brgy. CALUMPANG WEST	P 250,000.00
3. Construction of drainage canal at Brgy. MUZON	P 250,000.00
4. Rehabilitation of Drainage Canal at Brgy. POBLACION	P 250,000.00
B. SOLID WASTE MANAGEMENT	
1. Rehab/Improvement of Solid Waste Management Facilities (Establishment of Sanitary Landfill/Waste Segregation Campaign)	P 7,441,371.20

B. PLANS AND TARGETS

	PROJECTS/PROGRAMS/ACTIVITIES	TARGET	DATE
		START	COMPLETION
1	Preparation of Development Plan under 20% Devt. Fund for CY 2018	January 2017	March 2017
2	Preparation of Work Program under 20% DF	January 2017	December 2017
3	Conduct research/data gathering /updating of Socio-Economic Profile	January 2017	December 2017
4	Assist the Municipal BAC in the conduct of public bidding	January 2017	December 2017
5	Preparation of Annual Investment Programs and Five Years Development Plan/Millennium Devt. Goal	April 2017	July 2017
6	Preparation of supplemental plans under 20% DF	January 2017	December 2017
7	provide technical assistance in the preparation of barangay development plans	January 2017	June 2017
8	Coordinate with various offices/follow-up matters re: Municipal Government Development	As need arises	
9	Implementation of Zoning Ordinance/Land Use Plan	January 2017	December 2017
10	Preparation/review/finalization of MDC/MBAC minutes/certification & resolution attestation of the same	January 2017	December 2017
11	Attend/conduct seminars & trainings & other related activities on Local Government Devt.	January 2017	December 2017
12	Preparation/updating/implementation of Local Governance Performance Management System	October 2017	December 2017
13	Installation of Geographic Information System & training	January 2017	December 2017
14	Perform duties & function as chairman/ vice chairman/member of different committees/groups organized in the municipality	January 2017	December 2017

B. ACCOMPLISHMENTS

20% Development Fund CY 2015

	NAME OF PROJECT	AMOUNT of	AMOUNT	
		APPRN.	DISBURSED/BID	
1.	Rehabilitation/Concreting of road, SAN MARTIN	P 189,450.00	P 189,450.00	
2.	Concreting of road, SAN ISIDRO	150,000.00	149,256.00	
3.	Concreting of Road, STA MONICA	250,000.00	248,935.00	

4.	Concreting of road. MUZON	250,000.00	249,064.00	
5.	Concreting of road, BONLIW	250,000.00	248,940.00	
6.	Installation of additional street lights, TEJERO	250,000.00	248,815.00	
7.	Construction of river wall, B. TUBIG	250,000.00	248,900.00	
8.	Construction of Drainage Canal POBLACION	250,000.00	248,445.00	
9.	Construction of Open Canal, BANOYO	250,000.00	249,275.00	
10.	Concreting of Road, BALITE	250,000.00	249,035.00	
11.	Rehabilitation of Water works system, SAN ANTONIO	250,000.00	248,380.00	
12.	Concreting of Road, TALON	250,000.00	242,300.00	
13.	Rehab/Improvement of Solid Waste Management Facility(Concreting of waste disposal road) TEJERO	150,000.00	148,745.00	
14.	Improvement of waterworks system, SAN ISIDRO	100,000.00	99,450.00	
15.	Rehab of waterworks system, LUYA	250,000.00	241,920.00	
16.	Riprapping of Brgy. Road. SAN ANTONIO	150,000.00	145,070.00	
17.	Construction of pathways, SAN ANTONIO	100,000.00	96,760.00	
18.	Concreting of road, DULANGAN	250,000.00	241,955.00	
19.	Rehabilitation of seawall, BANOYO	250,000.00	241,549.00	
20.	Installation of additional street lights, BALITE	250,000.00	241,836.00	
21.	Construction of drainage canal, POBLACION	250,000.00	241,747.00	
22.	Construction of Drainage canal, MUZON	250,000.00	248,978.00	
23.	Concreting of road, San Martin	250,000.00	241,775.00	
24.	Rehab/Installation of Street lights, LOCLOC	250,000.00	241,124.00	
25.	Construction of drainage canal, DURUNGAO	250,000.00	241,900.00	
26.	Rehab/Improvement of open canal, BALAGTASIN	250,000.00	241,262.00	
27.	Improvement of evacuation center, CAL. WEST	250,000.00	241,396.00	
28.	Construction of evacuation center, TUNGAL	250,000.00	240,948.00	
29.	Construction of footbridge, TALIBA	250,000.00	241,956.00	
30.	Improvement of evacuation center, CAL. EAST	250,000.00	241,471.00	
31.	Improvement of evacuation center, SAN JOSE	250,000.00	241,125.00	
32.	Construction/Rehab. Evacuation center, MANGGAHAN	250,000.00	241,360.00	
33.	Rehabilitation of road, LUYA	250,000.00	248,294.00	
34.	Rehabilitation of road, BOBOY	250,000.00	247,293.00	
35.	Rehabilitation of road, M. PARANG	250,000.00	248,381.00	
36.	Rehabilitation of road, ABIACAO	250,000.00	250,000.00	

1) Infrastructure:

Infrastructure projects are the most visible accomplishment of the present administration. Several kilometers of road either barangay and provincial were either asphalted or concreted. Sports facilities like the municipal covered court were constructed, school buildings and other related facilities were rehabilitated. Additionally, the municipal buildings were also rehabilitated. Not left behind were the construction of different water sources and other water facilities in different barangays. Most importantly, the construction of Municipal Public Market which boost the economic progress of the municipality.

Number of Infrastructure Projects Implemented (20% Development Fund)

2015	2016
36	28

Amount of Infrastructure Projects Implemented (20% Development Fund)

2015	2016
P 8,177,090.00	P 7,876,090.00

OTHER FUNDED PROJECTS

	NAME OF PROJECT	AMOUNT	Source of fund
1.	Construction of trading post	1,497,200.00	BUB
2.	Construction of storage room & office (Vermi Composting Bldg.) SAN MARTIN	374,500.00	BUB
3.	Construction of National Child Development Center, POBLACION	2,486,400.00	TRUST FUND
4.	Rehabilitation/concreting of road, BOBOY	300,000.00	BUB
5.	Rehabilitation/concreting of road, ABIACAO	300,000.00	BUB
6.	Rehabilitation/concreting of road, B. TUBIG	289,771.00	BUB
7.	Rehabilitation/concreting of road, LUYA	850,000.00	BUB
8.	Rehabilitation/concreting of road, SAN ISIDRO	800,000.00	BUB
9.	Rehabilitation/concreting of road, DURUNGAO	300,000.00	BUB
10.	Rehabilitation/concreting of road, TEJERO	850,000.00	BUB
11.	Rehabilitation/ concreting of road, M. PARANG	300,000.00	BUB
12.	Rehabilitation/concreting of road, TALON	581,379.00	BUB
13.	Rehabilitation/concreting of road, BANOYO	800,000.00	BUB
14.	Const/riprap of perimeter wall, BOLIW	386,870.00	CALAMITY FUND
15.	Repair/maintenance of comfort rooms & waterlines	49,905.00	GEN. FUND
16.	Construction of PNP Building	2,025,314.00	GEN. FUND

17.	Repair/maintenance of school, Central School	21,500.00	GEN FUND
18.	Completion of Barangay hall	49,860.00	GEN. FUND
19.	Improvement of Municipal Annex Building	49,750.00	GEN FUND
20.	Improvement of Municipal Building	49,974.00	GEN. FUND
21.	Installation of aluminum partition, SB Building	49,950.00	GEN. FUND
22.	Repair/maintenance of annex building, MTC	49,862.00	GEN. FUND
23.	Installation of built-in cabinet	18,352.00	GEN FUND
24.	Rehabilitation of sea wall, DULANGAN	49,937.00	GEN FUND
25.	Repair/maintenance of barangay road, TEJERO & LUYA	41,420.00	GEN FUND
26.	Repair/maintenance of barangay road, DULANGAN	49,856.00	GEN. FUND
27.	Fabrication & installation of signages, COASTAL BARANGAYS	49,727.00	CALAMITY FUND
28.	Declogging of Canal, POBLACION& DULANGAN	28,870.00	CALAMITY FUND
29.	Repair/maintenance of brgy. Road, TALON & TEJERO	49,300.00	GEN FUND
30.	Repair/maintenance of brgy. Road, BONLIW & SAN ISIDRO	49,300.00	GEN. FUND
31.	Repair/maintenance brgy. Road, B. TUBIG & POBLACION	32,000.00	GEN. FUND
32.	Repair/maintenance of school building, M. PARANG E/S	10,930.00	SEF
33.	Repair/improvement of school building, LOCLOC E/S	10,984.00	SEF
34.	Repair/improvement of school building, DURUNGAO E/S	48,998.00	SEF
35.	Repair/improvement of school building, ALS	48,940.00	SEF
36.	Repair/improvement of school building, SAN ANTONIO E/S	10,934.00	SEF

2) Health and Sanitation

Health programs and other related activities were implemented, not only through regular free medical and dental services but also regular visitation of barangays by the health personnel.

Continuous development of potable water sources were among the Major Thrust of the Municipal Government. Non-functional deep wells and shallow wells were rehabilitated and additional units were constructed. With such development, the people were not only assured with adequate supply of water for household needs but also for agricultural purposes.

To ensure the safety of the inhabitants, Sanitary Inspectors regularly test all water sources. With regards to food sanitation, food establishments are being inspected before the issuance of Sanitary Permits.

3) Maintenance of Peace and Order

With close coordination of the municipal officials, police forces, barangay officials, barangay tanods and residents; threat of insurgency has been completely eradicated.

Joint forces of the PNP and barangay tanods cooperating with the local officials were able to minimize petty crimes.

Smuggling, piracy, illegal fishing and violation of Municipal Fishery Ordinances had been reduced to the lowest level through the ever-watchful eyes of the shoreline barangay officials and residents in collaboration with the police force and barangay tanods.

4) Social Welfare

The Municipal Government in coordination with the MSWDO adopt and implement Executive Order 443 (CIDSS program), allocate funds for the purpose and designate community-based implementation.

We continuously help the disadvantaged sector by providing a certain amount for individuals in crisis situation under the Emergency Assistance Program.

5) Agriculture

Agriculture being the first priority program of this administration; Diversified and intercropping were still being encouraged. Production of root crops, fruits and vegetables were also improved. Cattle and swine dispersal program was improved and several heads of cattle and swine were distributed to marginal farmers.

Simultaneously, ecological programs was also implemented. Private land owners were encouraged to plant mahogany, narra and gemelina, aside from different fruit bearing trees. The LGU provided seedlings resulting several hectares of land now planted with different kind of trees. Part of the program is planting bakawan along the shoreline. Presently, several hundreds of bakawan seedlings has been planted along Barangay Banoyo.

To maintain environmental sanitation, the municipal government regularly pick-up solid waste, wherein we use our dump truck and garbage compactor and dump the same to the designated municipal dumping site (Municipal Sanitary Land Fill.)

V. LOCAL LEGISLATION

The Sangguniang Bayan passed a total of One Hundred (100) resolutions for CY 2016.

REPORT ON LOCAL LEGISLATION

The Budget for the year was appropriated for the general welfare of the Local Government Unit.

Laws and Ordinances were enacted in order to carry out projects and activities in order to intensify the delivery of the basic needs of the community to achieve betterment and upliftment.

Hereunder is a summary of **LEGISLATIVE MEASURES** enacted by the Sangguniang Bayan for the year:

MEASURES	2015	2016
Economic Measures	18	5
Social Development Measures	25	40
General Administrative Measures	100	55
	<hr/>	<hr/>
	143	100

Number of sessions held by the Sangguniang Bayan for the year:

SESSIONS	2015	2016
Regular	41	33
Special	2	1
Vetoed Resolutions for the year:		
	2015	2016
	0	0

NOTE:

All resolutions and ordinances enacted by the Sangguniang Bayan which were approved by the Municipal Mayor were forwarded to the Sangguniang Panlalawigan and other offices concerned.

APPENDIX A

PROJECTS IMPLEMENTED IN THE MUNICIPALITY FOR CY 2015 UNDER 20% Development fund.

NAME OF PROJECT	AMOUNT OF APPROPRIATION	AMOUNT DISBURSED
1.Rehabilitation of dumpsite, Tejero	189,450.00	189,450.00
2.Concreting of road, M. Parang	250,000.00	248,291.00
3.Concreting of road, Luya	250,000.00	248,851.00
4.Construction of Drainage Canal, Banoyo	250,000.00	249,152.00
5.Construction of drainage Canal, Taliba	250,000.00	248,920.00
6. Installation of additional Street lights, Sta. Monica	250,000.00	248,900.00
7. Installation of additional Street Lights, Tejero	250,000.00	248,800.00
8. Concreting of Road, San Martin	250,000.00	248,612.00
9. Concreting of Road, Boboy	250,000.00	248,861.00
10. Concreting of Road, Balite	250,000.00	249,035.00
11. Construction of open canal, B. Tubig	250,000.00	249,212.00
12.Concreting of Road, Dulangan	250,000.00	249,069.00
13.Concreting of Road, Talon	250,000.00	248,919.00
14.Concreting of road, Locloc	250,000.00	248,921.00
15.Concreting of Road, San isidro	250,000.00	249,074.00
16.Concreting of road, Abiacao	250,000.00	249,151.00
17.Concreting of road, Sta Monica-Abiacao	250,000.00	348,380.00

18. Concreting of Road, Durungao-Sta Monica	250,000.00	348,534.00
19. Construction of open Canal, Durungao	250,000.00	248,886.00
20. Rehab/Improvement of basketball court (evac. Center) San Jose	250,000.00	248,938.00
21. Construction of drainage canal, Calumpang East	250,000.00	248,635.00
22. Construction of Drainage Canal, Muzon	250,000.00	248,978.00
23. Improvement of Barangay Hall (evac. Center) Manggahan	250,000.00	249,100.00
24. Improvement Brgy. Hall(evac. Center) Cal. West	250,000.00	248,799.00
25. Repair/Improvement of Waterworks system, Bonliw	250,000.00	248,850.00
26. Rehabilitation waterworks system, Tunggal	250,000.00	206,274.00
27. Improvement of waterworks system, Balagtasin	250,000.00	248,885.00
28. Rehabilitation of waterworks system, Tunggal	42,876.00	42,876.00
		6,919,883.00

Number of Infrastructure Projects Implemented (20% Development Fund)

2015

36

2016

28

Amount of Infrastructure Projects Implemented (20% Development Fund)

2015

P 8,177,090.00

2016

P 7,876,090.00